

# COMMUNITY OF HOPE

## POSITION ANNOUNCEMENT

**POSITION:** Hope House Staff  
**COMPENSATION:** \$13.25/hour  
**JOB TYPE:** Part-time, on call.  
**CLOSE DATE:** Position open until filled.



## POSITION DESCRIPTION AND ESSENTIAL RESPONSIBILITIES

Coordinate resident safety, policy, and interpersonal health.

- Provide a loving environment where families are welcomed and supported in healing relationships
- Provide oversight, management and accountability for shelter residents.
- Initiate disciplinary or corrective action as necessary.
- Help resolve any conflicts
- Model and encourage good communication skills
- Possible oversight during extra classes

## QUALIFICATIONS AND PREFERRED CHARACTERISTICS

- High school graduate
- Good verbal and written communication skills: able to communicate effectively with families and their children, teaching and modeling these skills with them. Able to communicate effectively with the Program Director.
- Teachable: able to take instructions and learn from mistakes.
- Compatible: willing to take on the vision of the Community of Hope and implement it, adding to it with their own gifts and insights.
- Compassionate: able to see beyond the trauma-induced behaviors of the families we serve and be welcoming and encouraging no matter what.
- Strong boundaries: able to enforce the rules and hold families accountable even when it is challenging.
- Flexible: willing and able to change to meet changing circumstances of the program and the families involved.
- Confidentiality: able to talk about confidential matters with whom it is necessary and not with anyone else.
- Endurance: able to keep going when it is hard or discouraging.
- A person of faith: able to be open to God's grace and to share it with others effectively.
- Bilingual and/or culturally specific preferred.
- Available to work flexible hours.

## HOW TO APPLY

To be considered, submit a (1) cover letter indicating how your experience and skills align with the description and essential skills of this position, as well as your church and/or faith affiliation, (2) your resume, (3) names, titles, and contact information for three references.

Send all documents by email to [lindajo@communityofhopepdx.org](mailto:lindajo@communityofhopepdx.org) with the subject line "HOPE HOUSE ON-CALL STAFF"

## **ABOUT COMMUNITY OF HOPE**

Community of Hope exists to empower homeless single-parent families to cultivate hope, healing, and stability while living in a safe, supportive environment. Community of Hope began as a collaborative effort by the Church in North Portland in the spring of 2012 and has since grown to have the capacity to serve up to eight families at a time. That means that in the year between September 2017 through August 2018 40 families called Hope House home. Our program is 100% referral based and while we accept families from all around the Metro area, because place and stability matter, preference is given to North Portland families.

Building on the inherent strengths of families, our staff provides holistic, trauma-informed care to empower parents to hold a job, manage finances, steer clear of addictions, develop positive relationships, grow in parenting skills, and make healthy life choices, all in the context of beautiful, messy community life. To learn more visit [communityofhopepdx.org](http://communityofhopepdx.org).

*AllOne Community Services is an equal opportunity employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, or age. AllOne reserves the right to seek, hire and promote persons who support the goals and mission of the institution, including the right to prefer co-religionists.*